

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Polly Cook (Head of Service)		
Contact person:	Robert Curtis	Telephone number: 0113 37 85874	
Subject²:	Authority to award Warm Well Homes Contract		
Decision details³:	What decision has been taken?		
	<p>The Chief Officer of Climate, Energy and Green Spaces authorised the award of the Warm Well Homes contract to Equans Regeneration Ltd via the use of a direct award mechanism from the Energy Efficiency Carbon Reduction Framework.</p>		
	<p>A brief statement of the reasons for the decision</p> <p>1 The highest scoring bidder on the framework is Equans. The Council believes that given the value of the contract it would be in the interests of the Council to undertake a direct contract award to Equans for the following reasons:</p> <p>a) As the leading bidder on the framework, a direct award to Equans would satisfy value for money requirements.</p> <p>b) Equans and its sub-contractors have successfully undertaken works through Warm Well Homes for many years and are aware of the schemes' requirements and processes, therefore a direct award would enable a high degree of business continuity.</p> <p>c) The contract would be in line with the schedule of rates related to Equans under the Energy Efficiency & Carbon Reduction Framework.</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>d) Undertaking a direct award is less resource intensive than a mini competition at a time when council resources are stretched.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>We did consider a mini-competition, however this would have been more resource intensive at a time when council resources are stretched.</p>
Affected wards:	N/A
Details of consultation undertaken⁴:	Executive Member
	Ward Councillors
	Chief Digital and Information Officer ⁵
	Chief Asset Management and Regeneration Officer ⁶
	Others: Scheme funder, Health and Housing, Procurement Team.
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>Robert Curtis</p>
List of Forthcoming Key Decisions⁷	Date Added to List:- N/A
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	If Special Urgency Relevant Scrutiny Chair(s) approval
	<p>Signature _____ Date _____</p>
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:
	If published late relevant Executive member's approval

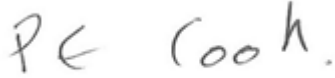
⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

	Signature	Date	
Call In	Is the decision available ⁹ for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public: N/A		
Approval of Decision	Authorised decision maker ¹⁰ Chief Officer, Climate, Energy & Green Spaces		
	Signature	Date: 22/04/2024	
			

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.